



CHAMINADE TRANSPORTATION REQUEST FORM

ALL TRANSPORTATION IS PRE-ARRANGED

ECI / ENGINEERING CELL BIOLOGY

Reservations must be received 10 working days prior to the day of your arrival. Any requests made inside this time frame are subject to availability.

Please complete this form and fax or email it to the attention of: **Cori DiMeo**,
cdimeo@benchmarkmanagement.com or fax (831) 476-4798,

Name: _____

Group: _____ Meeting Date: _____

Domestic International

ARRIVAL

Date: _____ Time: _____ AM/PM

Airline: _____ Flight #: _____

Departing Airport: _____ Arriving Airport: _____

DEPARTURE

Date: _____ Flight Time: _____ AM/PM

Airline: _____ Departing Time: _____

Airport: _____

☞ Cancellation Policy

- ~ All cancellations and changes inside 48 hrs are subject to full charge
- ~ Additions are subject to accommodation

☞ Meeting place

- ~ **SJC/SFO/OAK** - At Baggage Claim Area, driver will be holding a sign with your last name and/or "Chaminade". *International flights are met at customs.*

☞ Rates

- ~ **SJC: \$90 per person per direction.** Group rate is discounted shuttle transportation from San Jose Airport to conference attendees at a rate of **\$35 per person each way, the discount will apply to groups of 4 or more arriving at coinciding times.**
- ~ **SFO/OAK: \$120 per person per direction, \$30 each additional passenger**
Add \$15 for International Flights

☞ Additional Fees

- ~ Additional stops or delays are subject to additional charges

FOR QUESTIONS CALL CORI DIMEO at 831-465-3403

Phone # _____ Cell Phone # _____

E-mail Address: _____

Confirmations will be e-mailed 72 hours prior to service date

Initials: _____ Date: _____